



ACP Requirements for Sophomores

Name: _____

- August: Attend Goal-Setting Day, Create Smart Goals with Homeroom Teacher
 - Academic Goal
 - Personal Goal
 - Career Goal

- September: Enter Academic, Personal, and Career Goals into Xello in MyPlan
Attend Fall College & Career Fairs

- October: Complete Xello Lesson
 - Workplace Skills & Attitudes

- November: Complete Xello Lesson
 - Work Values

- December: Revisit your annual **Career/Academic/Social Goals** in **My Journal** under **My Plan** that you recorded in August. **Reflect:** How did you meet these goals and what goals/expectations do you want to set for the coming Trimester.

- January: Complete Xello Lessons
 - Program Prospects
 - Career and Lifestyle Costs

- February: Go back to **Career Matchmaker** and choose one of the top 10 recommended careers that you are interested in and **EXPLORE** the training/ college program in order to learn about future training opportunities for this career. Save to **My Plan**.

- March: PreACT Secure Test Prep- Methodize Platform on Xello

- April: **Strengths/Interests** (examples or items from school, sports, clubs, or community involvement)
Upload artifacts to Xello Portfolio

- May: Report Volunteer Experience/Career Experience in Xello

EXAMPLES OF INTERESTS/STRENGTH Artifacts

- Technology skills-demonstration of computer skills (with reflection)
- Critiques of workshops attended (with reflection)
- Hurdles overcome-something accomplished that was especially difficult (with reflection)
- Project with photo documentation (with reflection)
- Volunteer activities 9-12 (volunteer activity logs are highly recommended)
- Personal reflections on:
 - My individuality, what makes me special and worth knowing
 - Friends and/or family
 - Favorite people, places, and/or activities/interests
 - Significant events and/or people who make a difference to me
 - Job shadow and/or class shadow
 - Work/volunteer experience
- Awards and honors with reflections
- Performance appraisals, evaluations (ex. driver's license)
- Attendance records, certificates
- List of skills learned from work experience
- On-the-job photo(s) with caption(s)
- Co-curricular section (FFA, Student Senate, FCCLA, etc.)
- Sports section (showcase your growth/involvement/strengths)
- Involvement in youth organizations (i.e. 4-H, mission trips, etc.)
- Showcase of strengths (art portfolio, tech-ed portfolio, graphic design, etc.)